

**MINUTES**  
**Chief Elected Officials**  
**June 20, 2024**

The Central Arkansas Chief Elected Officials Board met via Zoom and in person, on Monday, June 20, 2024, in the Tom Catlett Executive Board Room at the CAPDD Office located at 902 North Center Street, Lonoke, Arkansas.

Chair Judge Doug Erwin called the meeting to order at 10.02 a.m.

The CAPDD Board members in attendance were Judge Lawrence Holloway, Mayor Billy Hankins (Proxy), Mayor Diane Cunningham (virtual), Judge Doug Erwin, Mayor Charles Gastineau, Mayor Bernie Chamberlain, Mayor Ken Kincade (virtual), Mayor Wayne McGee, Judge Allen Dodson, Judge Barry Hyde, Mayor Jeff Elmore (virtual), Mayor Terry Hartwick (Proxy), Mayor Mary Jo Townsell (Proxy), and Mayor Tom Farmer (virtual).

CAPDD Staff present were Rodney Larsen, Tina Roush, Carmen Edwards, Dorine Smith, Ashley Fugo and Bobby Strobel.

Also, the guest present were J. Alexander of the City of Sherwood, Travis Montgomery of Pulaski County, and Mark Stodola of the Arkansas Municipal League.

Chair Judge Doug Erwin called for the approval of the March 14, 2024, CEO minutes. After discussion, Mayor Wayne McGee moved to approve the minutes as presented; Judge Allen Dodson seconded the motion; Motion carried.

Rodney Larsen presented the CAWDB 2024-2025 Budget that includes the Fiscal Admin, One-Stop Operator and WIOA Program that makes up the total operational budget. After discussion, Judge Lawrence Holloway moved to approve the CAWDB 2024-2025 budget, as presented; Judge Barry Hyde seconded the motion; Motion carried.

Carmen Edwards presented the proposed amended CAWDB By-Laws. After discussion, Mayor Charles Gastineau moved to approve the proposed amended CAWDB By-Laws, as presented; Mayor Wayne McGee seconded the motion; Motion carried.

Rodney Larsen presented the proposed CAWDB Proxy. After discussion, Mayor Charles Gastineau moved to approve the proposed CAWDB Proxy, as presented; Mayor Wayne McGee seconded the motion; Motion carried.

Rodney Larsen presented the CAWDB Board Certification including nominations for the new membership of Brad Hughes (Business), Jimmy Toal (Business), BJ Rogers (Business), Andrea Singleton (American Indian/Older Workers), Derrell Hartwick (Economic and Community Development) and the membership renewal for Diana Kirkdoffer (Workforce Representative) and Star Jackson (American Indian). After discussion, Mayor Wayne McGee moved to approve the CAWDB Board Certification, new membership and renewal of membership, as presented; Judge Lawrence Holloway seconded the motion; Motion carried.

Carmen Edwards presented the CAWDB Committee Member Nomination Rosters. After discussion, Mayor Charles Gastineau moved to approve the proposed Committee Member Nomination Rosters, as presented; Mayor Bernie Chamberlain seconded the motion; Motion carried.

Carmen Edwards presented a proposed Eligibility for Dislocated Workers policy. After discussion, Mayor Charles Gastineau moved to approve the Eligibility for Dislocated Workers policy, as presented; Judge Lawrence Holloway seconded the motion; Motion carried.

Carmen Edwards presented a proposed Work Experience Policy. After discussion, Mayor Bernie Chamberlain moved to approve the Work Experience Policy, as presented; Judge Lawrence Holloway seconded the motion; Motion carried.

Bobby Strobel presented the One-Stop Certification. After discussion, Mayor Charles Gastineau moved to approve the One-Stop Certification, as presented; Judge Lawrence Holloway seconded the motion; Motion carried.

Dorine Smith presented the WIOA Program Report.

Ashley Fugo presented the Business Service Report.

Bobby Strobel presented the One Stop Operator Report. After discussion, Mayor Wayne McGee moved to approve the One Stop Operator Report, as presented; Judge Lawrence Holloway seconded the motion; Motion carried.

Rodney Larsen presented the Financial Report that included the Fiscal Agent, One-Stop Operator and One-Stop Program. After discussion, Mayor Wayne McGee moved to approve the financial report, as presented; Mayor Charles Gastineau seconded the motion; Motion carried.

Ken Kincaid called for old business. There was no discussion of old business.

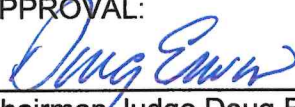
Chair Judge Doug Erwin called for new business. Bobby Strobel presented the list of Eligible Training Provider Applications. After discussion, Judge Lawrence Holloway moved to approve the Leverage approved in-State Eligible Training Provider applications, as presented; Mayor Wayne McGee seconded the motion; Motion carried.

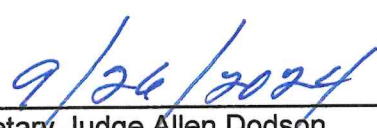
Applications approved were:

River Rock CDL Training, LLC – Truck Driving Training - \$5,500  
Arkansas Employment Career Center – Certified Clinical Medical Assistant Program - \$3,395  
Arkansas Employment Career Center – C.N.A. - \$1,025  
Arkansas Employment Career Center – Certified Pharmacy Technician - \$1,499  
Arkansas Employment Career Center – Network Cyber Security Program - \$2,900  
Arkansas College of Health Careers – Certified Clinical Medical Assistant - \$4,950  
JWS Helping Hands – Phlebotomy -\$1,490  
JWS Helping Hands – C.N.A. - \$1,545  
Premium Health Care – C.N.A. - \$1,075

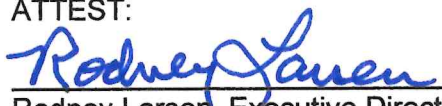
Being no other business, the meeting adjourned at 10:45 a.m.

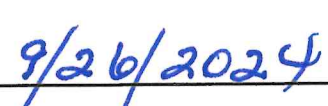
APPROVAL:

  
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Chairman Judge Doug Erwin  
CEO Board of Directors

  
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Secretary Judge Allen Dodson  
CEO Board of Directors

ATTEST:

  
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Rodney Larsen, Executive Director  
Executive Director, CAPDD

Dated:   
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9/26/2024