

MINUTES
Central Arkansas Chief Elected Consortium Board
June 26, 2025
9:45 a.m.

The Central Arkansas Chief Elected Consortium met virtually and in person, on Thursday, June 26, 2025, in the Tom Catlett Executive Board Room at the CAPDD Office located at 902 North Center St., Lonoke, Arkansas.

Chair Judge Doug Erwin called the meeting to order at 9:46 a.m.

The CEO Consortium Board members in attendance including proxy and zoom were Judge Lawrence Holloway, Judge P.K. Norman, Mayor Billy Hankins (Proxy), Mayor Charles Gastineau, Mayor Bernie Chamberlain (Virtual), Judge Doug Erwin, Mayor Jon Plafcan, Mayor Ken Kincade, Mayor Wayne McGee, Judge Allen Dodson, Judge Barry Hyde, Mayor Jeff Elmore (Virtual), Mayor Terry Hartwick (Proxy), Mayor Mary Jo Townsell, and Mayor Chris Treat.

The guests present were Grindle Price (CAPDD Board member), Travis Montgomery of Pulaski County and Robbie Alberson with City of Conway.

CAPDD Staff present were Rodney Larsen, Tina Roush, Carmen Edwards, Dorine Smith, Bobby Strobel, and Vivian Brittenum.

Chair Judge Doug Erwin called for the approval of March 13, 2025, CEO meeting minutes. Mayor Mark Gastineau moved to approve March 13, 2025, minutes, as presented; Mayor Ken Kincade seconded the motion; Motion carried.

Rodney Larsen presented the CAWDB Operational Budget for 2025-2026 that includes the Fiscal Admin, One-Stop Operator and WIOA Program which makes up the total operational budget. After discussion, Judge P.K. Norman moved to approve the CAWDB Operational Budget for 2025-2026 budget, as presented; Judge Barry Hyde seconded the motion; Motion carried.

CAWDB Board membership maintenance was not available.

Carmen Edwards provided an update on the One-Stop Operator Monitor Proposal Procurement. It was discussed that two proposals were received. After discussion, Judge Allen Dodson moved to recommend Hightower, LLC's proposal for a One-Stop Monitor to monitor up to four years; Mayor Ken Kincade seconded the motion; Motion carried.

Carmen Edwards presented a One-Stop Monitor contract for Hightower, LLC with the amount of \$10,900. After discussion, Judge Barry Hyde moved to approve the One-Stop Contract for Hightower, LLC in the amount of \$10,900; Judge Allen Dodson seconded the motion; Motion carried.

Carmen Edwards presented the One-Stop Operator Agreement Addendum. After discussion, Judge Allen Dodson moved to approve the One-Stop Operator Agreement Addendum; Judge Barry Hyde seconded the motion; Motion carried.

Bobby Strobel presented the list of Eligible Training Provider Applications. After discussion, Judge Barry Hyde moved to approve the Leverage approved, in-State Eligible Training Provider applications, as presented; Judge Allen Dodson seconded the motion; Motion carried.

Leverage Approved
(In- State)

PROVIDER NAME	PROGRAM NAME	PROGRAM COST
UA-PTC Adult Education	Nursing Assistant/ Aide & Patient Care Assistant	\$2,110.00
ASU-Beebe	Business- General	\$14,322.14
ASU-Beebe	Business – Commerce	\$13,382.15
ASU-Beebe	Business - Commerce (Computer Applications)	\$13,960.96
ASU-Beebe	Drafting & Design Technology	\$13,960.96
ASU-Beebe	Management Information Systems	\$13,578.94
ASU-Beebe	Computer Systems Technology	\$13,578.94
ASU-Beebe	Early Childhood Education & Teaching	\$14,189.01
ASU-Beebe	Clinical/ Medical Laboratory Technician	\$16,478.79
ASU-Beebe	Pharmacy Technician / Assistant	\$13,503.70
Food Jobs Work, Inc.	Food Prep/ Professional Cooking/Kitchen Assistant	\$3,000.00
UACCM - Morrilton	Class A Commercial Driver Training	\$3,750.00
UACCM - Morrilton	Licensed Practical Nursing	\$10,945.25
UACCM - Morrilton	Nursing Assistant/ Aide & Patient Care Assistant	\$1,146.25
UACCM - Morrilton	Registered Nursing	\$8,836.25

Dorine Smith presented the WIOA Program Report.

Vivian Brittenum presented the Business Service Report.

Bobby Strobel presented the One Stop Operator Report.

Rodney Larsen presented the Financial Report that included Fiscal Agent, One-Stop Operator and One-Stop Program. After discussion, Mayor Ken Kincade moved to approve the financial report, as presented; Mayor Mary Jo Townsell seconded the motion; Motion carried.

Carmen Edwards presented a PowerPoint on the Outreach Grant.

Chair Judge Doug Erwin called for old business. There was no discussion of old business.

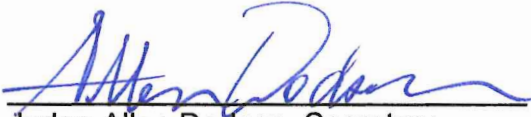
Chair Judge Doug Erwin called for new business. There was no discussion of new business

Being no other business, Chair Judge Doug Erwin called for a motion to adjourn. Mayor Ken Kincade moved to adjourn; Judge P.K. Norman seconded the motion; Motion carried. The meeting was declared adjourned at 10:19. a.m.

APPROVAL:



Judge Doug Erwin, Chair
CEO



Judge Allen Dodson, Secretary
CEO

ATTEST:



Rodney Larsen, Executive Director
CAPDD

Dated: 9/25/2025