

MINUTES
Central Arkansas Chief Elected Consortium Board
September 25, 2025
9:45 a.m.

The Central Arkansas Chief Elected Consortium met virtually and in person, on Thursday, September 25, 2025, in the Tom Catlett Executive Board Room at the CAPDD Office located at 902 North Center St., Lonoke, Arkansas.

Chair Judge Doug Erwin called the meeting to order at 9:45 a.m.

The CEO Consortium Board members in attendance were Judge P.K. Norman, Mayor Diane Cunningham (Proxy) Judge Doug Erwin, Mayor Charles Gastineau (Virtual), Mayor Bernie Chamberlain (Virtual), Mayor Jon Plafcan, Mayor David House (Proxy), Mayor Ken Kincade, Judge Barry Hyde, Mayor Jeff Elmore (Virtual), Colleen Bailey served as Proxy for Mayor Terry Hartwick, Mayor Mary Jo Townsell (Virtual), and Mayor Chris Treat (Virtual).

The guests present were Travis Montgomery with Pulaski County, Joyce Surrat (CAPDD Board member), and Robert Birch with the City of Jacksonville.

CAPDD Staff present were Rodney Larsen, Tina Roush, Carmen Edwards, Dorine Smith, Bobby Strobel, Rhonda Robinson, Vivian Brittenum, and Ashley Walley.

Chair Judge Doug Erwin called for the approval of June 26, 2025, CEO meeting minutes. Mayor Ken Kincade moved to approve June 26, 2025, minutes, as presented; Judge P.K. Norman seconded the motion; Motion carried.

Chair Judge Doug Erwin called for the approval of August 28, 2025, CEO Executive Committee meeting minutes that included Permanent File and Annual Report, Board Membership Maintenance, and Revised CAWDB Operational Budget. Judge P.K Norman moved to approve August 28, 2025, minutes, as presented, Mayor Ken Kincade seconded the motion; Motion carried.

Carmen Edwards presented the RFP for the WIOA Title I Program Monitor and Draft Contract. After discussion Mayor Ken Kincade moved to approve the RFP for the WIOA Title I Program Monitor and Draft Contract as presented, Judge P.K. Norman seconded the motion; Motion carried.

Chair Judge Doug Erwin called for the following items (Items 5-9) to be discussed and then called for a vote:

- Proposed Amendment of the Services to Adults and Dislocated Workers Policy
- Proposed Amendment of the Grievance Policy
- Proposed Amendment of the Supportive Services Policy
- Proposed Amendment of the Work Experience Policy
- Proposed Amendment of the Individualized Training Account Policy

After discussion, Judge Barry Hyde moved to approve the proposed amendments; Mayor Ken Kincade seconded the motion; Motion approved.

Bobby Strobel presented the list of Eligible Training Provider Applications. After discussion Judge P.K. Norman moved to approve the Leverage approved in-State Eligible Training Provider applications and the Leverage approved application program cost updates, as presented; Mayor Bernie Chamberlain seconded the motion; Motion carried.

PROVIDER NAME	PROGRAM NAME	PROGRAM COST	MEETS ADA	APPLICATION TYPE
160 Driving Academy	CDL Class A Program	\$3,995.00	Yes	Renewal
Phillips Community College	Behavior Health Technology-AAS	\$7,075.00	Yes	Renewal

Phillips Community College	Business / Commerce- AAS	\$7,075.00	Yes	Renewal
Phillips Community College	CDL-CP	\$2,090.00	Yes	Renewal
Phillips Community College	Early Childhood Education - AAS	\$7,075.00	Yes	Renewal
Phillips Community College	Information Systems Technology - AAS	\$7,075.00	Yes	Renewal
Phillips Community College	Nursing - AAS	\$8,169.00	Yes	Renewal
Phillips Community College	Office Technology - AAS	\$7,075.00	Yes	Renewal
Phillips Community College	Phlebotomy - TC	\$4,444.00	Yes	Renewal
East Arkansas Community College	Diesel Technology	\$7,620.00	Yes	Renewal
East Arkansas Community College	EMT, Basic-CP	\$4,984.00	Yes	Renewal
East Arkansas Community College	Nursing Assistant	\$4,450.00	Yes	Renewal
East Arkansas Community College	Practical Nursing	\$4,450.00	Yes	Renewal
East Arkansas Community College	Radiologic Technology -AAS	\$6,615.00	Yes	Renewal
East Arkansas Community College	Registered Nursing	\$6,300.00	Yes	Renewal
JWS Helping Hands	Phlebotomy	\$2,010.00	Yes	Renewal
JWS Helping Hands	C.N.A.	\$2,045.00	Yes	Renewal
Immaculate Healthcare Professionals	Certified Nursing Assistant	\$1,700.00	Yes	Renewal
Heavy Equipment Operating Academy	Heavy Equipment Operator Course	\$15,500.00	Yes	Renewal
Arkansas College of Health Careers	Clinical / Medical Laboratory Technician	\$4,575.00	Yes	Renewal
Arkansas College of Health Careers	Certified Phlebotomy Technician	\$2,350.00	Yes	Renewal
Arkansas College of Health Careers	Certified Nursing Assistant	\$1,350.00	Yes	Renewal
Arkansas College of Health Careers	Certified Clinical Medical Assistant	\$4,950.00	Yes	Renewal
Arkansas College of Health Careers	Patient Care Tech	\$2,375.00	Yes	Renewal
Pulaski Tech	Early Childhood Development	\$14,567.00	Yes	Renewal
Heavy Equipment Operating Academy	CDL Program	\$4,250.00	Pending	New
Goodwill	Certified Pharmacy Technician	\$1,927.00	Pending	New
Goodwill	NCCER Core,	\$550.00	Pending	New
Goodwill	Certified Clinical Medical Assistant	\$2,100.00	Pending	New
Goodwill	Structural Welding	\$3,775.00	Pending	New
Pulaski Tech	Welding	\$9,020.59	Pending	New
Pulaski Tech	Collision Repair	\$9,965.00	Pending	New

Pulaski Tech	Accounting	\$15,541.84	Yes	New
TE Health Network	Surgical Technician	\$999.00	Pending	New
Compassionate Medical Academy	Certified Limited License Radiologic Technician	\$2,378.00	Pending	New
Compassionate Medical Academy	Certified Medical Assistant	\$3,363.00	Pending	New
Compassionate Medical Academy	Certified Medical Billing and Coding Specialist	\$3,425.00	Pending	New
Compassionate Medical Academy	Certified Patient Care Technician	\$2,550.00	Pending	New
Compassionate Medical Academy	Certified Pharmacy Technician	\$1,399.00	Pending	New
Compassionate Medical Academy	Certified Surgical Technician	\$3,660.00	Pending	New
Compassionate Medical Academy	Clinical Medical Administrative Assistant	\$963.00	Pending	New
Compassionate Medical Academy	Certified Phlebotomy Technician	\$1,880.00	Pending	New
Worldlink Truck Driving	Class A CDL	\$5,451.00	Yes	Update Price/ Renewal
Baptist Health College	Registered Nursing	\$25,495.75	Yes	Update Price/ Renewal
Baptist Health College	Licensed Practical Nursing	\$17,389.50	Yes	Update Price/ Renewal
Pulaski Tech	Business	\$15,344.80	Yes	Update Price/ Renewal
Pulaski Tech	Culinary Arts/Chef Training	\$19,750.95	Yes	Update Price/ Renewal
Pulaski Tech	Emergency Medical Sciences	\$14,337.00	Yes	Update Price/ Renewal
Pulaski Tech	Health Information Technology	\$16,672.96	Yes	Update Price/ Renewal
Pulaski Tech	Heating, Air Conditioning, Ventilation, & Refrigeration	\$15,970.00	Yes	Update Price/ Renewal
Pulaski Tech	LPN / Vocational Nurse Training	\$16,604.51	Yes	Update Price/ Renewal
Pulaski Tech	Respiratory Therapy	\$18,633.00	Yes	Update Price/ Renewal
Pulaski Tech	Dental Assisting	\$11,094.00	Yes	Update Price/ Renewal
Pulaski Tech	Tractor Trailer Operation	\$5,486.00	Yes	Update Price/ Renewal

Pulaski Tech	Occupational Therapy Assistant	\$28,885.00	Yes	Update Price/ Renewal
Pulaski Tech	Computer Information Systems	\$15,110.54	Yes	Update Price/ Renewal

Dorine Smith presented the WIOA Program Report

Vivian Brittenum presented the Business Service Report

Bobby Strobel presented the One-Stop Operator Report

Rodney Larsen presented the Financial Report. After discussion Mayor Ken Kincade moved to approve the Financial Report as presented; Judge Barry Hyde seconded the motion; Motion carried.

Chair Judge Doug Erwin called for Board Membership Discussion and Presentations. There was no discussion.

Chair Judge Doug Erwin called for old business. There was no old business.

Chair Judge Doug Erwin called for new business. Rodney Larsen presented CAWDB membership maintenance for LaTash Mays representing Division of Services of the Blind. After discussion Mayor Ken Kincade moved to approve the CAWDB membership maintenance as presented; Judge P. K. Norman seconded the motion; Motion carried.

Rodney Larsen presented a support letter that supports the leverages of Workforce and Grant funds including WIOA for Board approval. After discussion Mayor Ken Kincade moved to approve the support letter, as presented; Judge P. K. Norman seconded the motion; Motion carried.


The CEO's scheduled the next meeting for Thursday, December 11, 2025, at 9:45 a.m.

Being no other business, Chair Judge Doug Erwin called for a motion to adjourn. Mayor Ken Kincade moved to adjourn; Mayor Bernie Chamberlain seconded the motion; Motion carried. The CEO Board meeting was declared adjourned at 10:09 a.m.

APPROVAL:



 Judge Doug Erwin, Chair
 CEO



 Judge Allen Dodson, Secretary
 CEO

ATTEST:



 Rodney Larsen, Executive Director
 CAPDD

Dated: 12/11/2025