

MINUTES
Chief Elected Officials
December 5, 2023

The Central Arkansas Chief Elected Officials Board met via Zoom and in person, on Tuesday, December 5, 2023, in the Tom Catlett Executive Board Room at the CAPDD Office located at 902 North Center Street, Lonoke, Arkansas.

Chair Judge Erwin called the meeting to order at 9:47 a.m.

The CAPDD Board members in attendance were Judge Lawrence Holloway, Judge P.K. Norman, Mayor Diane Cunningham (virtual), Judge Doug Erwin, Courtney Rusle represented Mayor Charles Gastineau, Randy McKenzie represented Mayor Bernie Chamberlain, Mayor Ken Kincade, Mayor Wayne McGee, Judge Allen Dodson, Robbie Alberson represented Mayor Bart Castleberry, Judge Barry Hyde, Mayor Mary Jo Townsell, and Mayor Tom Farmer.

Members represented by proxy Mayor David House, and Mayor Terry Hartwick.

CAPDD Staff present were Rodney Larsen, Tina Roush, Carmen Edwards, Vivian Brittenum, Cynthia Terry, Ashley Fugo and Bobby Strobel, Jr.

Also, the guest present was Travis Montgomery from Pulaski County, Gene Higginbotham of Congressman Crawford's office and Linda Smith.

Chair Judge Doug Erwin called for the approval of the September 28, 2023, CEO minutes. After discussion, Judge Allen Dodson moved to approve the minutes as presented; Mayor Mary Jo Townsell seconded the motion; Motion carried.

Chair Judge Doug Erwin called for the approval of the October 16, 2023, CEO minutes. After discussion, Judge Allen Dodson moved to approve the minutes as presented; Mayor Ken Kincade seconded the motion; Motion carried.

Chair Doug Erwin presented a CAWDB membership nomination for LaCarol Clement with Title II Adult Education Family Literacy Act Program (replacing LaRhonda Fulcher). After discussion, Mayor Ken Kincade moved to approve the nomination for LaCarol Clement, as presented; Mayor Mary Jo Townsell seconded the motion; Motion carried.

Judge Doug Erwin presented the following items for discussion: Amended Multi-Role Agreement, Amended CAWDB By-Laws, Amended CAWDB Grievance Policy, Revised One-Stop Operator Agreement, Amended Supportive Services Policy, Work Experience Policy, and Amendment of the Services for Adults and Dislocated Workers Policy for CAWDB. After discussion, Mayor Ken Kincade moved to approve the Amended Multi-Role Agreement, Amended CAWDB By-Laws, Amended CAWDB Grievance Policy, Revised One-Stop Operator Agreement, Amended Supportive Services Policy, Work Experience Policy, and Amendment of the Services for Adults and Dislocated Workers Policy for CAWDB; Judge Hyde seconded the motion; Motion carried.

Rodney Larsen presented CAPDD's response to the One-Stop Monitoring Report for PY17-18. After discussion, Judge Allen Dodson moved to approve CAPDD's Response to the One-Stop Monitoring Report for PY17-18; Mayor Ken Kincade seconded the motion; Motion carried.

Carmen Edward presented the CAWDB's selection of Hightower as the One-Stop monitor. After discussion, Mayor Mary Jo Townsell moved to approve CAWDB's selection of One-Stop monitor; Judge Hyde seconded the motion; Motion carried.

Bobby Strobel presented the list of Eligible Training Provider Applications. After discussion, Judge Hyde moved to approve the Leverage approved Eligible Training Provider applicants, as presented; Judge Allen Dodson seconded the motion; Motion carried.

Applications approved:

Pulaski Co Adult Education – C.N.A. Program
UCA Outreach & Community Engagement -Certified Clinical Medical Assistant (Voucher included)
UCA Outreach & Community Engagement -Certified Phlebotomy Technician (Voucher + Lab included)
UCA Outreach & Community Engagement -Certified EKG Technician (Voucher included)
UCA Outreach & Community Engagement -Medical Billing Specialist (Voucher included)
UCA Outreach & Community Engagement -Certified Outpatient Coder (Voucher included)
UCA Outreach & Community Engagement - Certified Inpatient Coder (Voucher included)
UCA Outreach & Community Engagement - Cert. Clin Med. Asst. + Cert. Elec. Health Rec Specialist (V)
UCA Outreach & Community Engagement - Medical Billing and Coding
UCA Outreach & Community Engagement -Certified Electronic Health Records Specialist (V)
UCA Outreach & Community Engagement -Cert. Supply Chain Pro. + Freight Broker/ Agent Training (V)
UCA Outreach & Community Engagement -Certified Risk Adjustment Coder (Voucher Included)
UCA Outreach & Community Engagement -Cert. Elec. Health Rec. Spec. + Medical Terminology
UCA Outreach & Community Engagement -Cert. Med. Admin. Asst. W/Med. Billing & Coding (V)
Conway Area Apprenticeship - Plumbing

Cynthia Terry presented the WIOA Program Report.

Bobby Strobel presented the One Stop Operator Report.

Vivian Brittenum presented the Business Service Report.

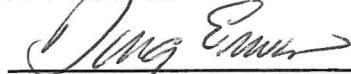
Rodney Larsen presented the Financial Report that included the Fiscal Agent, One-Stop Operator and One-Stop Program. After discussion, Mayor Ken Kincade moved to approve the financial report, as presented; Judge Allen Dodson seconded the motion; Motion carried.

Judge Doug Erwin called for old business. There was no discussion of old business.

Judge Doug Erwin called for new business. There was no discussion of new business.

Being no other business, Mayor Mary Jo Townsell moved to adjourn the meeting at 10:30 a.m.; Mayor Charles Gastineau seconded the motion; Motion carried.

APPROVAL:

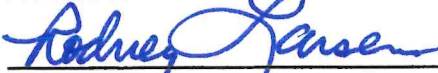


Chairman Judge Doug Erwin
CEO Board of Directors



Secretary Judge Allen Dodson
CEO Board of Directors

ATTEST:



Rodney Larsen, Executive Director
Executive Director, CAPDD

Dated: 3-6-2024