

MINUTES
Central Arkansas Workforce Development Board
September 15, 2025

The Central Arkansas Workforce Development Board met virtually and in person, on Monday, September 15, 2025, in the Tom Catlett Executive Board Room at the CAPDD Office located at 902 North Center St., Lonoke, Arkansas.

Chair Brad Hughes called the meeting to order at 4:16 p.m.

CAWDB Members in attendance including proxy and zoom:

Florence, Michael	Present
High, Sam	Present
Hughes, Brad	Present
Surratt, Joyce	Present
Doyne, Mason	Proxy
Cantrell, Sharon	Virtual
Chreene, David	Virtual
Clement, LaCarol	Virtual
Cook, Zackary	Virtual
French, William	Virtual
Graham, Jonathon	Virtual
Hardin, Melynda	Virtual
Kirkdoffer, Diana	Virtual
Mays, LaTasha	Virtual
Ortiz, Corrina	Virtual
Toal, Jimmy	Virtual

CAWDB Members Absent:

Gilliam, Andrea	Absent
Jackson, Carol	Absent
McAlister, Jimmy	Absent
McCauley, Justin	Absent
Padget, Gary	Absent
Perry, Mark	Absent
Pruss, Nathan	Absent
Rogers, BJ	Absent
Tipton, Kevin	Absent
Young, Clevon	Absent

There was one guest present, Angele Doyne, which served as proxy for Mason Doyne.

CAPDD Staff present were Rodney Larsen, Carmen Edwards, Dorine Smith, Bobby Strobel, Ashley Walley, Fay Cox, and Rhonda Robinson.

Chair Brad Hughes called for the approval of June 16, 2025, CAWDB meeting minutes. Michael Florence moved to approve June 16, 2025, CAWDB minutes, as presented; Joyce Surratt seconded the motion; Motion carried.

Rodney presented the Revised Operational Budget for Program Year 2025-2026, including Supportive Services for Youth. After discussion Joyce Surratt moved to approve the Revised Operational Budget, as presented; Sam High seconded the motion; Motion carried.

Carmen Edwards presented the Proposed RFP for the WIOA Title I Services and draft contract. After discussion Joyce Surratt moved to approve the RFP for the WIOA Title I Services and draft contract as presented, Sam High seconded the motion; Motion carried.

Chair Brad Hughes called for the following items (Items 5-9) to be discussed and then called for a vote:

- Proposed Amendment of the Services to Adults and Dislocated Workers Policy
- Proposed Amendment of the Grievance Policy
- Proposed Amendment of the Supportive Services Policy
- Proposed Amendment of the Work Experience Policy
- Proposed Amendment of the Individualized Training Account Policy

After discussion, Jimmy Toal moved to approve the proposed amendments as presented; Michael Florence seconded the motion; Motion approved.

Bobby Strobel presented the list of Eligible Training Provider Applications. After discussion Michael Florence moved to approve the Leverage approved in-State Eligible Training Provider applications and the Leverage approved application program cost updates, as presented; Joyce Surratt seconded the motion; Motion carried.

PROVIDER NAME	PROGRAM NAME	PROGRAM COST	MEETS ADA	APPLICATION TYPE
160 Driving Academy	CDL Class A Program	\$3,995.00	Yes	Renewal
Phillips Community College	Behavior Health Technology-AAS	\$7,075.00	Yes	Renewal
Phillips Community College	Business / Commerce- AAS	\$7,075.00	Yes	Renewal
Phillips Community College	CDL-CP	\$2,090.00	Yes	Renewal
Phillips Community College	Early Childhood Education - AAS	\$7,075.00	Yes	Renewal
Phillips Community College	Information Systems Technology - AAS	\$7,075.00	Yes	Renewal
Phillips Community College	Nursing - AAS	\$8,169.00	Yes	Renewal
Phillips Community College	Office Technology - AAS	\$7,075.00	Yes	Renewal
Phillips Community College	Phlebotomy - TC	\$4,444.00	Yes	Renewal
East Arkansas Community College	Diesel Technology	\$7,620.00	Yes	Renewal
East Arkansas Community College	EMT, Basic-CP	\$4,984.00	Yes	Renewal
East Arkansas Community College	Nursing Assistant	\$4,450.00	Yes	Renewal
East Arkansas Community College	Practical Nursing	\$4,450.00	Yes	Renewal
East Arkansas Community College	Radiologic Technology -AAS	\$6,615.00	Yes	Renewal
East Arkansas Community College	Registered Nursing	\$6,300.00	Yes	Renewal
JWS Helping Hands	Phlebotomy	\$2,010.00	Yes	Renewal

JWS Helping Hands	C.N.A.	\$2,045.00	Yes	Renewal
Immaculate Healthcare Professionals	Certified Nursing Assistant	\$1,700.00	Yes	Renewal
Heavy Equipment Operating Academy	Heavy Equipment Operator Course	\$15,500.00	Yes	Renewal
Arkansas College of Health Careers	Clinical / Medical Laboratory Technician	\$4,575.00	Yes	Renewal
Arkansas College of Health Careers	Certified Phlebotomy Technician	\$2,350.00	Yes	Renewal
Arkansas College of Health Careers	Certified Nursing Assistant	\$1,350.00	Yes	Renewal
Arkansas College of Health Careers	Certified Clinical Medical Assistant	\$4,950.00	Yes	Renewal
Arkansas College of Health Careers	Patient Care Tech	\$2,375.00	Yes	Renewal
Pulaski Tech	Early Childhood Development	\$14,567.00	Yes	Renewal
Heavy Equipment Operating Academy	CDL Program	\$4,250.00	Pending	New
Goodwill	Certified Pharmacy Technician	\$1,927.00	Pending	New
Goodwill	NCCER Core,	\$550.00	Pending	New
Goodwill	Certified Clinical Medical Assistant	\$2,100.00	Pending	New
Goodwill	Structural Welding	\$3,775.00	Pending	New
Pulaski Tech	Welding	\$9,020.59	Pending	New
Pulaski Tech	Collision Repair	\$9,965.00	Pending	New
Pulaski Tech	Accounting	\$15,541.84	Yes	New
TE Health Network	Surgical Technician	\$999.00	Pending	New
Compassionate Medical Academy	Certified Limited License Radiologic Technician	\$2,378.00	Pending	New
Compassionate Medical Academy	Certified Medical Assistant	\$3,363.00	Pending	New
Compassionate Medical Academy	Certified Medical Billing and Coding Specialist	\$3,425.00	Pending	New
Compassionate Medical Academy	Certified Patient Care Technician	\$2,550.00	Pending	New
Compassionate Medical Academy	Certified Pharmacy Technician	\$1,399.00	Pending	New
Compassionate Medical Academy	Certified Surgical Technician	\$3,660.00	Pending	New
Compassionate Medical Academy	Clinical Medical Administrative Assistant	\$963.00	Pending	New
Compassionate Medical Academy	Certified Phlebotomy Technician	\$1,880.00	Pending	New
Worldlink Truck Driving	Class A CDL	\$5,451.00	Yes	Update Price/ Renewal

Baptist Health College	Registered Nursing	\$25,495.75	Yes	Update Price/ Renewal
Baptist Health College	Licensed Practical Nursing	\$17,389.50	Yes	Update Price/ Renewal
Pulaski Tech	Business	\$15,344.80	Yes	Update Price/ Renewal
Pulaski Tech	Culinary Arts/Chef Training	\$19,750.95	Yes	Update Price/ Renewal
Pulaski Tech	Emergency Medical Sciences	\$14,337.00	Yes	Update Price/ Renewal
Pulaski Tech	Health Information Technology	\$16,672.96	Yes	Update Price/ Renewal
Pulaski Tech	Heating, Air Conditioning, Ventilation, & Refrigeration	\$15,970.00	Yes	Update Price/ Renewal
Pulaski Tech	LPN / Vocational Nurse Training	\$16,604.51	Yes	Update Price/ Renewal
Pulaski Tech	Respiratory Therapy	\$18,633.00	Yes	Update Price/ Renewal
Pulaski Tech	Dental Assisting	\$11,094.00	Yes	Update Price/ Renewal
Pulaski Tech	Tractor Trailer Operation	\$5,486.00	Yes	Update Price/ Renewal
Pulaski Tech	Occupational Therapy Assistant	\$28,885.00	Yes	Update Price/ Renewal
Pulaski Tech	Computer Information Systems	\$15,110.54	Yes	Update Price/ Renewal

Dorine Smith presented the WIOA Program Report.

Ashley Walley presented the Business Service Report.

Bobby Strobel presented the One Stop Operator Report.

Rodney Larsen presented the Financial Report that included Fiscal Agent, One-Stop Operator and One-Stop Program. He stated that the Adult and DLW sub-awards not received at this time from the State. After discussion, Michael Florence moved to approve financial report including budget modification, as presented; Joyce Surratt seconded the motion; Motion carried.

Chair Brad Hughes called for Board Membership Discussion and Presentations. There was no discussion.

Chair Brad Hughes introduced Angele Doyne, as Mason Doyne's proxy.

Chair Brad Hughes called for discussion of old business. There was no old business.

Chair Brad Hughes called for a discussion of new business. There was no new business.


The next CAWDB meeting was scheduled for Monday, December 1, 2025, at 4:00 p.m.

Being no other business, Chair Brad Hughes called for a motion to adjourn the meeting. Joyce Surratt moved to adjourn the meeting; Michael Florence seconded the motion; Motion carried. Meeting adjourned at 4:48 p.m.

APPROVAL:



Brad Hughes, Chair
CAWDB



Clevon Young, Secretary
CAWDB

ATTEST:



Rodney Larsen, Executive Director
CAPDD

Dated: 12/1/2025