

MINUTES
Central Arkansas Workforce Development Board
March 10, 2025

The Central Arkansas Workforce Development Board met virtually and in person, on Monday, March 10, 2025, in the Tom Catlett Executive Board Room at the CAPDD Office located at 902 North Center St., Lonoke, Arkansas.

Chair Brad Hughes called the meeting to order at 4:15 p.m.

The CAWDB members in attendance including proxy and zoom were:

Chreene, David	Present
Clement, LaCarol	Present
Cook, Zachary	Present
Florence, Michael	Present
French, William	Present
Hardin, Melynda	Present
Hughes, Brad	Present
Rogers, BJ	Present
Surratt, Joyce	Present
Young, Clevon	Present
Perry, Mark	Proxy
Cantrell, Sharon	Virtual
Gilliam, Andrea	Virtual
Graham, Jonathon	Virtual
Kirkdoffer, Diana	Virtual
Padget, Gary	Virtual

The CAWDB members absent were:

Allgood, Michelle	Absent
High, Sam	Absent
Jackson, Carol	Absent
Jackson, Star	Absent
Mays, Latasha	Absent
McAlister, Jimmy	Absent
McCauley, Justin	Absent
Pruss, Nathan	Absent
Singleton, Andrea	Absent
Tipton, Kevin	Absent
Toal, Jimmy	Absent

No guests were present.

CAPDD Staff present were Rodney Larsen, Tina Roush, Carmen Edwards, Dorine Smith, Bobby Strobel, and Vivian Brittenum.

Chair Brad Hughes called for the approval of December 9, 2024, CAWDB meeting minutes. LaCarol Clement moved to approve December 9, 2024, CAWDB minutes, as presented; Joyce Surratt seconded the motion; Motion carried.

Chair Brad Hughes provided an update on the One-Stop Operator Monitor Proposal Procurement. It was discussed that one proposal was received. After discussion, Joyce Surratt moved to re-advertise requesting proposals for a One-Stop Monitor to monitor up to four years; Clevon Young seconded the motion; Motion carried.

Bobby Strobel presented the list of Eligible Training Provider Applications. After discussion, David Chreene moved to approve the Leverage approved in-State Eligible Training Provider applications and the Leverage approved application program cost updates, as presented; Joyce Surratt seconded the motion; Motion carried.

Leverage Approved Provider (In- State)	Program	Program Cost
Arkansas Employment Career Center	Certified Clinical Medical Assistant Program	\$3,995.00
Arkansas Employment Career Center	Certified Pharmacy Technician	\$1,899.00
Arkansas Employment Career Center	Certified Nursing Assistant	\$1,599.00
River Rock CDL Training LLC.	Truck Driver Training	\$5,500.00
Premium Health Care	Certified Nursing Assistant	\$1,075.00
Premium Health Care	Phlebotomy	\$1,275.00
NCSI	Remote Medical Coding Preparation	\$12,400.00

**Leverage Approved Providers
(In- State Update Price)**

Provider Name	Program	Program Cost
Pulaski Tech	Business	\$14,961.00
Pulaski Tech	Culinary Arts/Chef Training	\$19,039.00
Pulaski Tech	Early Childhood Development	\$14,567.00
Pulaski Tech	Emergency Medical Sciences	\$13,937.00
Pulaski Tech	Health Information Technology	\$16,046.96
Pulaski Tech	Heating, Air Condition, Ventilation, & Refrigeration	\$13,582.00
Pulaski Tech	LPN / Vocational Nurse Training	\$14,355.00
Pulaski Tech	Respiratory Therapy	\$16,418.00
Pulaski Tech	Dental Assisting	\$11,461.00
Pulaski Tech	Tractor Trailer Operation	\$6,170.00
Pulaski Tech	Occupational Therapy Assistant	\$28,833.70
Pulaski Tech	Computer Information Systems	\$14,825.00

Dorine Smith presented the WIOA Program Report.

Vivian Brittenum presented the Business Service Report.

Bobby Strobel presented the One Stop Operator Report.

Rodney Larsen presented the Financial Report that included Fiscal Agent, One-Stop Operator and One-Stop Program. He stated \$15,000 Outreach Grant was added to the budget and could only be spent on outreach expenses. After discussion, Michael Florence moved to approve financial report and budget modification, as presented; David Chreene seconded the motion; Motion carried.


Chair Brad Hughes called for discussion of old business. There was no old business.

Chair Brad Hughes called for a discussion of new business: Rodney Larsen introduced Zackary Cook as a new board member representing Economic Development.

The next meeting was scheduled for Monday, June 16, 2025, at 4:00 p.m.

Being no other business, the meeting was declared adjourned at 5:10 p.m.

APPROVAL:



Brad Hughes, Chair
CAWDB



Clevon Young, Secretary
CAWDB

ATTEST:



Rodney Larsen, Executive Director
CAPDD

Dated: 6/16/2025