

MINUTES
Central Arkansas Workforce Development Board
June 16, 2025

The Central Arkansas Workforce Development Board met virtually and in person, on Monday, June 16, 2025, in the Tom Catlett Executive Board Room at the CAPDD Office located at 902 North Center St., Lonoke, Arkansas.

Chair Brad Hughes called the meeting to order at 4:16 p.m.

The CAWDB members in attendance including proxy and zoom were:

Hughes, Brad	Present
Rogers, BJ	Present
Florence, Michael	Proxy
Perry, Mark	Proxy
Surratt, Joyce	Proxy
Allgood, Michelle	Virtual
Clement, LaCarol	Virtual
French, William	Virtual
Gilliam, Andrea	Virtual
Graham, Jonathon	Virtual
Hardin, Melynda	Virtual
Jackson, Carol	Virtual
Kirkdoffer, Diana	Virtual
McAlister, Jimmy	Virtual
Padget, Gary	Virtual
Pruss, Nathan	Virtual
Tipton, Kevin	Virtual
Toal, Jimmy	Virtual
Young, Clevon	Virtual

The CAWDB members absent were:

Cantrell, Sharon	Absent
Chreene, David	Absent
High, Sam	Absent
Mays, Latasha	Absent
McCauley, Justin	Absent
Cook, Zachary	Absent

No guests were present.

CAPDD Staff present were Rodney Larsen, Tina Roush, Carmen Edwards, Dorine Smith, Bobby Strobel, Fay Cox, Ashlely Walley, and Vivian Brittenum.

Chair Brad Hughes called for the approval of the March 10, 2025, CAWDB meeting minutes. B.J. Rogers moved to approve the March 10, 2025, CAWDB minutes, as presented; LaCarol Clement seconded the motion; Motion carried.

Rodney Larsen presented the CAWDB Operational Budget for 2025-2026 that includes the Fiscal Admin, One-Stop Operator and WIOA Program which makes up the total operational budget. After discussion, B.J.

Rogers moved to approve the CAWDB Operational Budget for 2025-2026 budget, as presented; Gary Padget seconded the motion; Motion carried.

Chair Brad Hughes provided an update on the One-Stop Operator Monitor Proposal Procurement. It was discussed that two proposals were received. After discussion, Gary Padget moved to recommend Hightower, LLC's proposal for a One-Stop Monitor to monitor up to four years; B.J. Rogers seconded the motion; Motion carried.

Chair Brad Hughes presented a One-Stop Monitor contract for Hightower, LLC with the amount of \$10,900. After discussion, B.J. Rogers moved to approve the One-Stop Contract for Hightower, LLC in the amount of \$10,900; Gary Padget seconded the motion; Motion carried.

Chair Brad Hughes presented the One-Stop Operator Agreement Addendum. After discussion, Jimmy Toal moved to approve the One-Stop Operator Agreement Addendum; B.J. Rogers seconded the motion; Motion carried.

Bobby Strobel presented the list of Eligible Training Provider Applications. After discussion, Clewon Young moved to approve the Leverage approved in-State Eligible Training Provider applications, as presented; Gary Padget seconded the motion; Motion carried.

Leverage Approved **(In- State)**

PROVIDER NAME	PROGRAM NAME	PROGRAM COST
UA-PTC Adult Education	Nursing Assistant/ Aide & Patient Care Assistant	\$2,110.00
ASU-Beebe	Business- General	\$14,322.14
ASU-Beebe	Business – Commerce	\$13,382.15
ASU-Beebe	Business - Commerce (Computer Applications)	\$13,960.96
ASU-Beebe	Drafting & Design Technology	\$13,960.96
ASU-Beebe	Management Information Systems	\$13,578.94
ASU-Beebe	Computer Systems Technology	\$13,578.94
ASU-Beebe	Early Childhood Education & Teaching	\$14,189.01
ASU-Beebe	Clinical/ Medical Laboratory Technician	\$16,478.79
ASU-Beebe	Pharmacy Technician / Assistant	\$13,503.70
Food Jobs Work, Inc.	Food Prep/ Professional Cooking/Kitchen Assistant	\$3,000.00
UACCM - Morrilton	Class A Commercial Driver Training	\$3,750.00
UACCM - Morrilton	Licensed Practical Nursing	\$10,945.25
UACCM - Morrilton	Nursing Assistant/ Aide & Patient Care Assistant	\$1,146.25
UACCM - Morrilton	Registered Nursing	\$8,836.25

Chair Brad Hughes presented the One-Stop Committee membership roster and asked if there were any additional volunteers to serve on the committee. After discussion, LaCarol Clement moved to approve the One-Stop Committee, as presented; Michelle Allgood seconded the motion; Motion carried.

Chair Brad Hughes presented the Compliance Committee membership roster and asked if there were any additional volunteers to serve on the committee. After discussion, LaCarol Clement moved to approve the Compliance committee, as presented; Michelle Allgood seconded the motion; Motion carried.

Chair Brad Hughes presented the Youth Committee membership roster and asked if there were any additional volunteers to serve on the committee. After discussion, Gary Padget moved to approve the Youth Committee, as presented; LaCarol Clement seconded the motion; Motion carried.

Dorine Smith presented the WIOA Program Report.

Vivian Brittenum presented the Business Service Report.

Bobby Strobel presented the One Stop Operator Report.

Rodney Larsen presented the Financial Report that included Fiscal Agent, One-Stop Operator and One-Stop Program. After discussion, B.J. Rogers moved to approve the financial report, as presented; Gary Padget seconded the motion; Motion carried.

Carmen Edwards presented a PowerPoint on the Outreach Grant.

Chair Brad Hughes called for Board Membership discussion and presentations. LaCarol Clement requested pictures of the Billboards be sent to the Board members and stated the staff/outreach had benefited Adult Education. B.J. Rogers announced that the Fiocchi Ammunition Plant was closing.

Chair Brad Hughes called for discussion of old business. There was no old business.

Chair Brad Hughes called for discussion of new business. There was no new business.

The next meeting was scheduled for Monday, September 15, 2025, at 4:00 p.m.

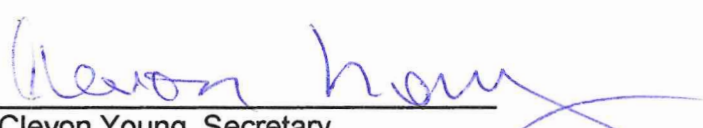
Being no other business, Chair Brad Hughes called for a motion to adjourn the meeting. B.J. Rogers moved to adjourn the meeting; LaCarol Clement seconded the motion; Motion carried.

The meeting was declared adjourned at 5:21 p.m.

APPROVAL:

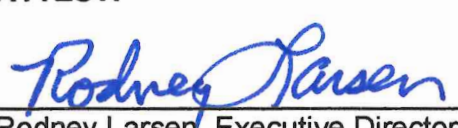


Brad Hughes, Chair
CAWDB



Clevon Young, Secretary
CAWDB

ATTEST:



Rodney Larsen, Executive Director
CAPDD

Dated: 9/15/2025