Minutes
Central Arkansas Workforce Development Board
March 2, 2026

The Central Arkansas Workforce Development Board met virtually and in person, on Monday, March 2, 2026, in the Tom Catlett Executive Board Room at the CAPDD Office located at 902 North Center St., Lonoke, Arkansas.

Chair Brad Hughes called the meeting to order at 4:12 p.m.

CAWDB Members in attendance including proxy and zoom.

Clement, LaCarol	Present
Doyne, Mason	Present
Graham, Jonathon	Present
Hughes, Brad	Present
Chreene, David	Virtual
Cook, Zachary	Virtual
Hardin, Melynda	Virtual
Jackson, Carol	Virtual
Kirkdoffer, Diana	Virtual
Oritz, Corrina	Virtual
Padget, Gary	Virtual
Perry, Mark	Virtual
Toal, Jimmy	Virtual

CAWDB Members Absent

Cantrell, Sharon	Absent
Florence, Michael	Absent
French, William	Absent
Gilliam, Andrea	Absent
High, Sam	Absent
Mays, Latasha	Absent
McAlister, Jimmy	Absent
McCauley, Justin	Absent
Pruss, Nathan	Absent
Rogers, BJ	Absent
Surratt, Joyce	Absent
Tipton, Kevin	Absent
Young, Clevon	Absent

Guests in attendance were Larry Schleicher with LRSD, Bernadette Rhodes with Metroplan, and Casey Covington with Metroplan.

CAPDD Staff in attendance were Rodney Larsen, Carmen Edwards, Dorine Smith, Bobby Strobel, Vivian Brittenum, Ashley Walley, Fay Cox, and Rhonda Robinson.

Chair Brad Hughes called for the approval of December 1, 2025, CAWDB meeting minutes. LaCarol Clement moved to approve December 1, 2025, CAWDB minutes, as presented; Mason Doyne seconded the motion; Motion carried.

Brad Hughes requested Carmen Edwards to present the RFP Review Committees scores and recommendation for the Title I Monitoring Service. Carmen reported after scoring both proposals the RFP Committee voted to recommend Hightower Workforce Initiatives for selection as the Title I Monitor for the Central Arkansas Workforce Development Area. After discussion, Jonathon Graham moved to approve the recommendation of Hightower Workforce Initiatives, as presented by the RFP Review Committee; Mason Doyne seconded the motion; Motion carried.

Bobby Strobel presented the list of Eligible Training Provider Applications. After discussion LaCarol Clement moved to approve the Leverage approved Training Provider applications (Renewals and New), as presented; Jimmy Toal seconded the motion; Motion carried.

Leverage Approved (Renewal)

PROVIDER NAME	PROGRAM NAME	PROGRAM COST	MEETS ADA	APPLICATION TYPE
Arkansas Employment Career Center	Certified Clinical Medical Assistant	$2,850.00	Yes	Renewal
Arkansas Employment Career Center	Certified Pharmacy Technician	$1,899.00	Yes	Renewal
Arkansas Employment Career Center	Certified Nursing Assistant	$1,599.00	Yes	Renewal
NCSI	Remote Medical Coding Preparation	$12,400.00	Yes	Renewal
River Rock CDL Training, LLC	Truck Driver Training	$5,500.00	Yes	Renewal

Leverage Approved (New)

PROVIDER NAME	PROGRAM NAME	PROGRAM COST	MEETS ADA	APPLICATION TYPE
Gateway Allied Health, LLC	Certified Limited License Radiologic Tech	$3,822.51	Pending	New
Gateway Allied Health, LLC	Certified Medical Assistant	$3,358.00	Pending	New
Gateway Allied Health, LLC	Certified Medical Coding & Billing Specialist	$3,632.99	Pending	New
Gateway Allied Health, LLC	Certified Patient Care Technician	$2,985.00	Pending	New
Gateway Allied Health, LLC	Certified Pharmacy Technician	$1,370.00	Pending	New
Gateway Allied Health, LLC	Certified Phlebotomy Technician	$1,545.00	Pending	New
Gateway Allied Health, LLC	Certified Surgical Technician	$3,815.00	Pending	New
Gateway Allied Health, LLC	Nursing Assistant Program	$975.00	Pending	New

Dorine Smith presented the WIOA Program Report.

Vivian Brittenum presented the Business Service Report.

Bobby Strobel presented the One Stop Operator Report.

Rodney Larsen presented the Financial Report that included the overall report and the individual reports for One-Stop Operator Financial and Program. After discussion Jonathon Graham moved to approve financial report, as presented; LaCarol Clement seconded the motion; Motion carried.

Chair Brad Hughes called for Board discussion and presentations. There was no discussion.

Chair Brad Hughes called for discussion of old business. There was no old business.

Chair Brad Hughes called for a discussion of new business. There was no new business.

The next CAWDB meeting was scheduled for Monday, June 8, 2026, at 4:00 p.m.

Being no other business, Chair Brad Hughes called for a motion to adjourn the meeting. LaCarol Clement moved to adjourn the meeting; Mason Doyne seconded the motion; Motion carried. Meeting adjourned at 4:34 p.m.

APPROVAL:

Brad Hughes, Chair
CAWDB

Clevon Young, Secretary
CAWDB

ATTEST:

Rodney Larsen

Rodney Larsen, Executive Director
CAPDD

Dated: 6/8/2026