

**MINUTES**  
**Central Arkansas Chief Elected Consortium Board**  
**March 26, 2026**  
**9:45 a.m.**

The Central Arkansas Chief Elected Consortium met virtually and in person, on Thursday, March 26, 2026, in the Tom Catlett Executive Board Room at the CAPDD Office located at 902 North Center St., Lonoke, Arkansas.

Chair Judge Doug Erwin called the meeting to order at 10:01 a.m.

The CEO Consortium Board members in attendance were Judge P.K. Norman, Mayor Billy Hankins (Proxy), Mayor Diane Cunningham (Virtual), Judge Doug Erwin, Mayor Charles Gastineau (Proxy), Mayor Bernie Chamberlain (Virtual), Mayor Jon Plafcan, Mayor David House (Proxy), Mayor Ken Kincade, Mayor Wayne McGee, Judge Allen Dodson, Judge Barry Hyde, Mayor Jeff Elmore (Proxy), Mayor Terry Hartwick (Proxy), Mayor Mary Jo Townsell (Virtual), and Mayor Tom Farmer (Virtual).

The guests present were Casey Covington with Metroplan, Robert Birch with City of Jacksonville, James Pearson with City of England, Courtney Ruble with City of Ward, Joyce Surratt with CAPDD Board, Johnnie Mass with CAPDD Board, and Linda Smith with CAPDD Board.

CAPDD Staff present were Rodney Larsen, Tina Roush, Carmen Edwards, Dorine Smith, Bobby Strobel, Rhonda Robinson, and Vivian Brittenum.

Chair Judge Doug Erwin called for the approval of December 11, 2025, CEO meeting minutes. Judge Allen Dodson moved to approve December 11, 2025, minutes, as presented; Judge P.K. Norman seconded the motion; Motion carried.

Carmen Edwards presented the RFP Review Committees scores and recommendation for the Title I Monitoring Service. Carmen reported after scoring both proposals the RFP Committee voted to recommend Hightower Workforce Initiatives for selection as the Title I Monitor for the Central Arkansas Workforce Development Area. After discussion, Mayor Ken Kincade moved to approve the recommendation of Hightower Workforce Initiatives, as presented by the RFP Review Committee, Judge P.K. Norman seconded the motion; Motion carried.

Bobby Strobel presented the list of Eligible Training Provider Applications. After discussion Judge Allen Dodson moved to approve the Leverage approved Training Provider applications (Renewals and New), as presented; Mayor Ken Kincade seconded the motion; Motion carried.

**Leverage Approved (Renewal)**

PROVIDER NAME	PROGRAM NAME	PROGRAM COST	MEETS ADA	APPLICATION TYPE
Arkansas Employment Career Center	Certified Clinical Medical Assistant	\$2,850.00	Yes	Renewal
Arkansas Employment Career Center	Certified Pharmacy Technician	\$1,899.00	Yes	Renewal
Arkansas Employment Career Center	Certified Nursing Assistant	\$1,599.00	Yes	Renewal
NCSI	Remote Medical Coding Preparation	\$12,400.00	Yes	Renewal
River Rock CDL Training, LLC	Truck Driver Training	\$5,500.00	Yes	Renewal

**Leverage Approved (New)**

PROVIDER NAME	PROGRAM NAME	PROGRAM COST	MEETS ADA	APPLICATION TYPE
Gateway Allied Health, LLC	Certified Limited License Radiologic Tech	\$3,822.51	Pending	New
Gateway Allied Health, LLC	Certified Medical Assistant	\$3,358.00	Pending	New
Gateway Allied Health, LLC	Certified Medical Coding & Billing Specialist	\$3,632.99	Pending	New
Gateway Allied Health, LLC	Certified Patient Care Technician	\$2,985.00	Pending	New
Gateway Allied Health, LLC	Certified Pharmacy Technician	\$1,370.00	Pending	New
Gateway Allied Health, LLC	Certified Phlebotomy Technician	\$1,545.00	Pending	New
Gateway Allied Health, LLC	Certified Surgical Technician	\$3,815.00	Pending	New
Gateway Allied Health, LLC	Nursing Assistant Program	\$975.00	Pending	New

Dorine Smith presented the WIOA Program Report.

Vivian Brittenum presented the Business Service Report

Bobby Strobel presented the One-Stop Operator Report

Rodney Larsen presented the Financial Report. After discussion Mayor Ken Kincad moved to approve the Financial Report, as presented; Judge Allen Dodson seconded the motion; Motion carried.

Chair Judge Doug Erwin called for Board Membership Discussion and Presentations. There were no Board Membership discussion or presentations.


Chair Judge Doug Erwin called for old business. There was no old business.


Chair Judge called for new business. There was no new business.

The CEO's scheduled the next Board meeting for Thursday, June 11, 2026, at 9:45 a.m.

Being no other business, Chair Judge Doug Erwin called for a motion to adjourn. Judge Allen Dodson moved to adjourn; Mayor Ken Kincade seconded the motion; Motion carried. The CEO Board meeting was declared adjourned at 10:25 a.m.

APPROVAL:

  
 Judge Doug Erwin, Chair  
 CEO

  
 Judge Allen Dodson, Secretary  
 CEO

ATTEST:

  
 Rodney Larsen, Executive Director  
 CAPDD

Dated: 6/11/2026