

**MINUTES**  
**Central Arkansas Chief Elected Consortium Board**  
**December 11, 2025**  
**9:45 a.m.**

The Central Arkansas Chief Elected Consortium met virtually and in person, on Thursday, December 11, 2025, in the Tom Catlett Executive Board Room at the CAPDD Office located at 902 North Center St., Lonoke, Arkansas.

Vice-Chair Mayor Ken Kincade called the meeting to order at 9:45 a.m.

The CEO Consortium Board members in attendance were Judge Lawrence Holloway, Judge P.K. Norman, Mayor Diane Cunningham (Virtual), Mayor Bernie Chamberlain (Virtual), Mayor David House (Proxy), Mayor Ken Kincade, Mayor Wayne McGee, Judge Allen Dodson, Judge Barry Hyde (Proxy), Mayor Jeff Elmore (Virtual), Mayor Caleb Norris (Proxy), Mayor Terry Hartwick (Proxy), Mayor Mary Jo Townsell (Virtual), and Mayor Chris Treat (Virtual).

The guests present were Grindell Price (CAPDD Board Member), Casey Covington with Metroplan, Colleen Bailey with Mayor Hartwick's office, Johnnie Mass (CAPDD Board Member), Gene Higginbotham from Congressman Rick Crawford's office.

CAPDD Staff present were Rodney Larsen, Tina Roush, Carmen Edwards, Dorine Smith, Bobby Strobel, Rhonda Robinson, Vivian Brittenum, Ashley Walley (Virtual). Ethan Hendrix.

Vice-Chair Mayor Ken Kincade called for the approval of September 25, 2025, CEO meeting minutes. Judge P.K. Norman moved to approve September 25, 2025, minutes, as presented; Judge Allen Dodson seconded the motion; Motion carried.

Carmen Edwards presented the RFP Review Committee recommendation on the Title I Monitoring Service. She reported the proposals for the Title I Monitoring Service were more than budgeted therefore CAWDB elected to re-advertise. After discussion Judge Allen Dodson moved to approve CAWDB recommendation to re-advertise; Judge Lawrence Holloway seconded the motion; Motion carried.

Bobby Strobel presented the list of Eligible Training Provider Applications. After discussion Judge P.K. Norman moved to approve the Leverage Approved in-State Eligible Training Provider applications, the Leverage Approved Renewals, and Approved application program cost updates, as presented; Mayor Wayne McGee seconded the motion; Motion carried.

**Leverage Approved (New)**

PROVIDER NAME	PROGRAM NAME	PROGRAM COST	MEETS ADA	APPLICATION TYPE
Arkansas Welding Academy	Master Pipe & Welding Program	\$29,935.00	Pending	New
U of A Pulaski Technical College	Surgical Technology	\$14,854.92	Yes	New
U of A Pulaski Technical College	Drafting & Design Technology	\$15,254.05	Yes	New
U of A Pulaski Technical College	Construction Technology	\$14,263.00	Yes	New
U of A Pulaski Technical College	Cybersecurity	\$7,540.53	Yes	New

<b>U of A Pulaski Technical College</b>	<b>Professional Medical Coding</b>	<b>\$9,057.00</b>	<b>Yes</b>	<b>New</b>
<b>Haute Screening &amp; Wellness Zone</b>	<b>Specimen Collection, Breath Alcohol Testing &amp; Phlebotomy</b>	<b>\$2,300.00</b>	<b>Pending</b>	<b>New</b>
<b>Shorter College</b>	<b>Building Automation Systems (BAS) &amp; HVAC Controls Apprentice</b>	<b>\$12,516.00</b>	<b>Pending</b>	<b>New</b>
<b>NCSI</b>	<b>Cyber Security</b>	<b>\$2,400.00</b>	<b>Yes</b>	<b>New</b>
<b>UCA Outreach &amp; Community Engagement</b>	<b>Certified Clinical Medical Assistant + Certified Electronic Health Records Specialist</b>	<b>\$4,495.00</b>	<b>Yes</b>	<b>New</b>
<b>ASU Three Rivers</b>	<b>Computer Information Systems / Network Management</b>	<b>\$6,634.90</b>	<b>Yes</b>	<b>New</b>
<b>ASU Beebe</b>	<b>Practical Nursing -TC</b>	<b>\$11,716.47</b>	<b>Pending</b>	<b>New</b>

**Leverage Approved (Renewal)**

<b>PROVIDER NAME</b>	<b>PROGRAM NAME</b>	<b>PROGRAM COST</b>	<b>MEETS ADA</b>	<b>APPLICATION TYPE</b>
<b>Pulaski County Adult Education</b>	<b>C.N.A Program</b>	<b>\$312.00</b>	<b>Yes</b>	<b>Renewal</b>
<b>UCA Outreach &amp; Community Engagement</b>	<b>Cert. Phlebotomy Technician (Lab)</b>	<b>\$2,295.00</b>	<b>Yes</b>	<b>Renewal</b>
<b>ASU Three Rivers</b>	<b>Applied Science Computer Information Systems</b>	<b>\$13,049.80</b>	<b>Yes</b>	<b>Renewal</b>
<b>PAL CNA Training Academy</b>	<b>Certified EKG Technician</b>	<b>\$1,213.00</b>	<b>Yes</b>	<b>Renewal</b>
<b>PAL CNA Training Academy</b>	<b>Certified Personal Care Aide</b>	<b>\$360.00</b>	<b>Yes</b>	<b>Renewal</b>
<b>PAL CNA Training Academy</b>	<b>Certified Phlebotomy Technician</b>	<b>\$1,143.00</b>	<b>Yes</b>	<b>Renewal</b>
<b>PAL CNA Training Academy</b>	<b>C.N.A Program</b>	<b>\$830.00</b>	<b>Yes</b>	<b>Renewal</b>
<b>ASU Three Rivers</b>	<b>Welding Technology AAS</b>	<b>\$14,169.80</b>	<b>Yes</b>	<b>Renewal</b>

**Leverage Approved  
Update Price**

PROVIDER NAME	PROGRAM NAME	PROGRAM COST	MEETS ADA	APPLICATION TYPE
UCA Outreach & Community Engagement	Medical Billing & Coding (V)	\$3,295.00	Yes	Renewal
UCA Outreach & Community Engagement	Certified Risk Adjustment Coder	\$1,795.00	Yes	Renewal
UCA Outreach & Community Engagement	Certified Inpatient Coder	\$2,995.00	Yes	Renewal
UCA Outreach & Community Engagement	Certified EKG Technician	\$2,195.00	Yes	Renewal
UCA Outreach & Community Engagement	Cert. Med Admin Asst w/ Med Billing & Coding	\$3,995.00	Yes	Renewal
UCA Outreach & Community Engagement	Certified Outpatient Coder	\$3,195.00	Yes	Renewal
UCA Outreach & Community Engagement	Medical Billing Specialist	\$2,695.00	Yes	Renewal
UCA Outreach & Community Engagement	Certified Electronic Health Records Specialist	\$2,195.00	Yes	Renewal

Dorine Smith presented the WIOA Program Report and introduced Ethan Hendrix as the new One-Stop Monitor in the Conway Workforce office.

Vivian Brittenum presented the Business Service Report

Bobby Strobel presented the One-Stop Operator Report

Rodney Larsen presented the Financial Report. After discussion Judge Lawrence Holloway moved to approve the Financial Report as presented; Judge Allen Dodson seconded the motion; Motion carried.

Vice-Chair Mayor Ken Kincade called for Board Membership Discussion and Presentations. There were no Board Membership discussion or presentations. Rodney asked the Board Members to tell anyone who is looking for training or job placements to have them to contact the Workforce offices.

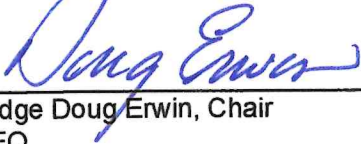
Vice-Chair Mayor Ken Kincade called for old business. There was no old business.

Vice-Chair Mayor Ken Kincade called for new business. There was no new business.

The CEO's scheduled the next meeting for Thursday, March 26, 2026, at 9:45 a.m.

Being no other business, Vice-Chair called for a motion to adjourn. Judge P.K. Norman moved to adjourn; Mayor Mary Jo Townsell seconded the motion; Motion carried. The CEO Board meeting was declared adjourned at 10:06 a.m.

**APPROVAL:**



Judge Doug Erwin, Chair  
CEO



Judge Allen Dodson, Secretary  
CEO

**ATTEST:**



Rodney Larsen, Executive Director  
CAPDD

Dated: 3/26/2026