

**MINUTES**  
**CENTRAL ARKANSAS WORKFORCE DEVELOPMENT BOARD**  
**December 6, 2021**

The Central Arkansas Workforce Development Board met virtually and in person, on Monday, December 6, 2021, in the Tom Catlett Executive Board Room at the CAPDD Office located at 902 North Center in Lonoke.

Chairman Michele Allgood called the meeting to order at 4:00 p.m.

Marsha Sebourn conducted the roll call.

Those members in attendance were Michele Allgood, Crystal Aschbrenner, Carlton Billingsley, William French, LaRhonda Fulcher, Andrea Gilliam, Jonathon Graham, Melynda Hardin, Michael Hein, Sam High, Star Jackson, Diana Kirkdoffer, Gary Padget, Joyce Surratt, Clevon Young and Jim Youngquist.

Member represented by proxy was Byrum Kelly.

CAPDD staff present were Rodney Larsen, Tina Roush, Marsha Sebourn, Kira Livingston, Dorine Smith, Carmen Edwards, Shawntel Robinson, Fay Cox, and Trevor Villines.

Chairman Michele Allgood called for approval of the September 27, 2021, CAWDB meeting minutes. After discussion, William French moved to approve the minutes as presented; Clevon Young seconded the motion; Motion carried.

Rodney Larsen discussed the amended CAWDB by-laws. The by-laws have been amended to meet federal and state guidelines to include the CEO nomination process for Workforce Development Board members. After discussion, Joyce Surratt moved to accept the amended by-laws as presented; Gary Padget seconded the motion; Motion carried.

Rodney Larsen discussed the one-stop operator monitor procurement. After discussion, Gary Padget moved to direct the Executive Committee to initiate the one-stop operator monitor procurement process to cover a period of four years; Joyce Surratt seconded the motion; Motion carried.

Rodney Larsen presented a list of Eligible Training Provider applications for the Central Arkansas Workforce Development Area. After discussion, Joyce Surratt moved to approve the Eligible Training Provider list as presented; William French seconded the motion; Motion carried.

Applications pending a satisfactory ADA review are:

**The Academy of Goodwill Industries of Arkansas** - Certified Health Environmental Services Technician, Certified Pharmacy Technician

Applications not Leverage approved and rejected are:

**Simpson Academy of Cosmetology** – Cosmetology

**The Academy of Goodwill Industries of Arkansas** – Industrial Truck Operator, Industrial Truck Operator – OSHA 10

Shawntel Robinson presented the One-Stop Operator Report.

Tina Roush presented the Financial Report.

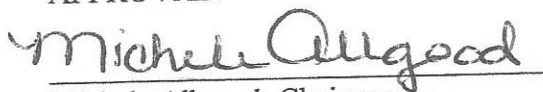
Chairman Michele Allgood called for old business. There was no discussion of old business.

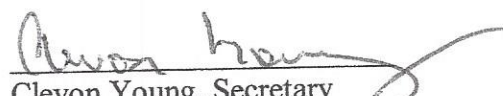
Chairman Michele Allgood called for new business.

The next meeting will be held on Monday, February 28, 2022 at 4:00 p.m. The meeting will be held in person and virtually.

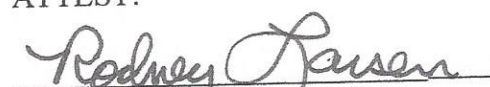
Being no other business, the meeting was declared adjourned at 5:18 p.m.

APPROVAL:

  
Michele Allgood, Chairman  
CAWDB

  
Clevon Young, Secretary  
CAWDB

ATTEST:

  
Rodney Larsen, Executive Director  
CAPDD

Dated: 2/28/2022