

MINUTES
Central Arkansas Workforce Development Board
December 5, 2022

The Central Arkansas Workforce Development Board met virtually and in person, on Monday, December 5, 2022, in the Tom Catlett Executive Board Room at the CAPDD Office located at 902 North Center St., Lonoke, Arkansas.

Chairman, Michelle Allgood, called the meeting to order at 4:17 p.m.

Those members in attendance were Michelle Allgood, Carlton Billingsley, Sharon Cantrell, Michael Florence, William French, LaRhonda Fulcher, Andrea Gilliam, Jonathon Graham, Melynda Hardin, Sam High, Diana Kirkdoffer, Latasha Mays, Doyle Oden, Gary Padget, Salina Rivers, Jamie Stires, Joyce Surratt, Clevon Young and Jim Youngquist.

CAPDD Staff present were Rodney Larsen, Tina Roush, Lisa Mahan, Annie Crisp, Carmen Edwards, Bobby Strobel, Shawntel Robinson and Fay Cox.

Michelle Allgood called for the approval of the September 19, 2022 CEO meeting minutes. Joyce Surratt moved to approve the minutes as presented; William French seconded the motion; Motion carried.

Michelle Allgood called for approval of the October 11, 2022 Executive Committee Minutes. Clevon Young moved to approve the minutes as presented; Melynda Hardin seconded the motion; Motion carried.

Rodney Larsen presented a list of Eligible Training Provider Applications. After discussion, Clevon Young moved to approve the Eligible Training Provider List of Leverage approved Applicants as presented; Joyce Surratt seconded the motion; Motion carried.

Applications approved are:

Black Swan Catering – Sersafe Food Handler, Sersafe Food Manager.

UCA – Elementary Education and Teaching.

UCA Outreach and Community Engagement – Certified Clinical Medical Assistant, Certified Electronic Health Records Specialist, Certified Clinical Medical Assistant & Certified Electronic Health Records Specialist, Certified Electronic Health Records Specialist & Medical Terminology, Certified EKG Technician, Certified Outpatient Coder, Certified Inpatient Coder, Certified Phlebotomy Technician, Certified Risk Adjustment Coder, Certified Supply Chain Pro. & Freight Broker/Agent Training, Medical Billing and Coding, Certified Medical Assistant w/ Medical Billing and Coding, Medical Billing Specialist and Certified Medical Transcriptionist.

Conway Area Apprenticeship – Electrical

Applications NOT Leverage Approved are:

Burton Barber College – Barber

Rodney Larsen Presented the University of Central Arkansas, Tuition and Fee Increase; After Discussion, Carlton Billingsley moved to approve the list of increases as presented; Salina Rivers seconded the motion; Motion carried.

Rodney Larsen presented the Proposed Amendment of the “By-Laws” for CAWDB. After Discussion, Clevon Young moved to approve the amendment as presented; Joyce Surratt seconded the motion; Motion carried.

Rodney Larsen presented the Proposed Amendment of the CEO/CAWDB Agreement. After discussion Jamie Stires moved to approve the amendment as presented; Sam High seconded the motion; Motion carried.

Rodney Larsen presented the Multi-Roles Agreement. After discussion, Michael Florence approved the agreement as presented; Joyce Surratt seconded the motion; Motion carried.

Rodney Larsen presented the Board Orientation and Training Acknowledge Form. After discussion Michael Florence moved to approve the form as presented; Joyce Surratt seconded the motion; Motion carried.

Rodney Larsen presented the Proposed Amendment of Policy – Eligibility for In-School Youth. After discussion, Doyle Oden moved to approve the amendment as presented; William French seconded the motion; Motion carried.

Rodney Larsen presented the Proposed Amendment of Policy - Services for Youth. After discussion, Doyle Oden moved to approve the amendment as presented; Gary Padgett seconded the motion; Motion carried.

Bobby Strobel presented the WIOA Program Report.

Shawntel Robinson presented the One Stop Operator Report.

Shawntel Robinson presented the Business Services Report.

Rodney Larsen presented the Financial Report that included the Fiscal Admin, One Stop Operator and One Stop Program.

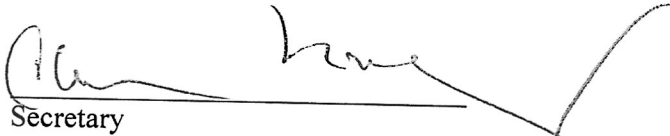
Michelle Allgood called for old business. There was no discussion of old business.

Michelle Allgood called for new business. The next meeting will be Monday, March 13, 2023 at 4:00 p.m.

Being no other business, the meeting was declared adjourned at 5:21 p.m.

APPROVAL:


Chairman
CAWDB


Secretary
CAWDB

ATTEST:


Rodney Larsen, Executive Director
CAPDD

Dated: 4/13/2022