

MINUTES
Central Arkansas Workforce Development Board
June 19, 2023

The Central Arkansas Workforce Development Board met virtually and in person, on Monday, June 19, 2023, in the Tom Catlett Executive Board Room at the CAPDD Office located at 902 North Center St., Lonoke, Arkansas.

Chair Jamie Stires, called the meeting to order at 4:26 p.m.

The CAWDB members in attendance including proxy and zoom were:

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|----------------------|---------|
| Graham, Jonathon | Present |
| Hardin, Melynda | Present |
| High, Sam | Present |
| Padget, Gary | Present |
| Stires, Jamie | Present |
| Kelly, Byrum | Proxy |
| Aschbrenner, Crystal | Zoom |
| Billingsley, Carlton | Zoom |
| French, William | Zoom |
| Kirkdoffer, Diana | Zoom |
| Perry, Mark | Zoom |
| Rivers, Salina | Zoom |
| Young, Clevon | Zoom |
| Youngquist, Jim | Zoom |

The CAWDB members absent were:

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|-------------------|----------|
| Allgood, Michelle | Absent |
| Brown, Matthew | Absent |
| Florence, Michael | Absent |
| Fulcher, LaRhonda | Absent |
| Gilliam, Andrea | Absent |
| Hein, Michael | Absent |
| Jackson, Star | Absent |
| Little, Holley | Absent |
| Mays, Latasha | Absent |
| McAlister, Jimmy | Absent |
| Murphy, Sarah | Absent |
| Oden, Doyle | Absent |
| Surratt, Joyce | Absent |
| Cantrell, Sharon | Absent - |

The were no guest present.

CAPDD Staff present were Rodney Larsen, Tina Roush, Carmen Edwards, Dorine Smith, Bobby Strobel and Fay Cox.

Chair Jamie Stires declared the CAWDB meeting an Executive meeting with the members present.

Chair Jamie Stires called for the approval of the March 13, 2023, CAWDB meeting minutes. Gary Padget moved to approve the minutes as presented; Melynda Hardin seconded the motion; Motion carried.

Rodney Larsen presented the CAWDB Operational Budget for 2023-2024 and noted that the approval of the budget thereby approves the One Stop Operator, Fiscal Agent and WIOA Program Provider. After discussion, Melynda Hardin moved to approve the CAWDB Operational Budget for 2023-2024, with the budget thereby approving the One Stop Operator, Fiscal Agent and WIOA Program Provider, as presented; Johnathan Graham seconded the motion; Motion carried.

Chair Jamie Stires presented the CAWDB Orientation information provided to all the CAWDB membership. After discussion, Jonathan Graham moved to postpone and have a separate zoom meeting for orientation of CAWDB membership; Melynda Hardin seconded the motion; Motion carried.

Chair Jamie Stires presented the CAWDB Committee requirements for Executive, One-Stop, Compliance and Youth. After discussion, Jonathan Graham moved to nominate additional committee members to the Chair at the next board meeting. Gary Padget seconded the motion; Motion carried.

Chair Jamie Stires presented the revised Multi-Roles Agreement. After discussion, Gary Padget moved to approve the revised Multi-Roles Agreement, as presented; Melynda Hardin seconded the motion; Motion carried.

Chair Jamie Stires presented the Final Regional and Local Plan. After discussion, Gary Padget moved to approve the Final Regional and Local Plan, as presented; Jonathan Graham seconded the motion; Motion carried.

Chair Jamie Stires presented the One-Stop Certification. After discussion, Gary Padget moved to approve the One-Stop Certification, as presented; Jonathan Graham seconded the motion; Motion carried.

Chair Jamie Stires presented the Work-Based Learning Policy. After discussion, Melynda Hardin moved to approve the Work-Based Learning Policy, as presented; Gary Padget seconded the motion; Motion carried.

Chair Jamie Stires presented the On-the-Job Training (OJT) Policy. After discussion, Gary Padget moved to approve the On-the-Job Training (OJT) Policy, as presented; Melynda Hardin seconded the motion; Motion carried.

Jamie Stires discussed that two proposals were received for One-Stop Monitor and the need to form a committee to review. After discussion, Jamie Stires, Melynda Hardin, Clevon Young, Jim

Youngquist, and William French volunteered to serve on the committee to review the One-Stop proposals.

Rodney Larsen presented the list of Eligible Training Provider Applications. After discussion, Gary Padget moved to approve the Leverage approved Eligible Training Provider applicants, as presented; Jonathan Graham seconded the motion; Motion carried.

Applications approved were:

Arkansas Employment Career Center – Certified Nursing Assistant Program
Arkansas Employment Career Center – Certified Medical Assistant Program
Arkansas Employment Career Center – Certified Pharmacy Technician (CPhT)
Arkansas Employment Career Center – Cyber Security Program (Entry Level)

Dorine Smith presented the WIOA Program Report.

Bobby Strobel presented the One Stop Operator Report.

Tina Roush presented the Financial Report that was a revised CAWDB Operating Budget for 2022-2023 that included the Fiscal Admin, One Stop Operator and One Stop Program. After discussion, Johnathan Graham moved to approve the revised CAWDB Operating Budget for 2022-2023, as presented; Gary Padget seconded the motion; Motion carried.


Chair Jamie Stires called for old business. There was no discussion of old business.

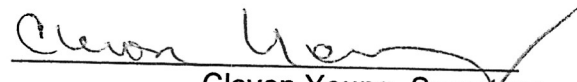
Chair Jamie Stires called for new business. There was no discussion of new business.

The next meeting was scheduled for Monday, September 11, 2023, at 4:00 p.m.

Being no other business, the meeting was declared adjourned at 5:25 p.m.

APPROVAL:


Michael Florence, Vice Chair
CAWDB


Clevon Young, Secretary
CAWDB

ATTEST:


Rodney Larsen, Executive Director
CAPDD

Dated: 10-16-2023